

WASHINGTON COUNTY BAR ASSOCIATION WASHINGTON COUNTY REPORTS

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“Washington County Reports” is the Official Legal Periodical for the publishing of legal notices and advertisements of the Several Courts of the County of Washington, Pennsylvania. It has been owned and operated by the Washington County Bar Association since 1958.

WHY DO I NEED TO PUBLISH?

You have applied for Letters Testamentary or Letters of Administration for the Estate of a deceased individual. Immediately after the letters have been granted, you are **required by law* to advertise notice** of the grant of letters in two publications: (1) a newspaper of general circulation published in the area where the decedent resided and (2) in the official legal journal of Washington County, which is the *Washington County Reports*.

PROCEDURES FOR PUBLISHING AN ESTATE NOTICE

- All notices must be prepaid prior to publishing. Current cost to publish the notices three times with affidavit is \$160.
- Notices may be emailed to wcba@washcobar.org, and paid by credit card by calling 724-225-6710.
- Or, a hardcopy of this form may be mailed with a check payable to “Washington County Reports” to 119 S. College St., Washington, PA 15301

INFORMATION NEEDED FOR NOTICE

Estate of _____, deceased,
(first name, middle name or initial, and last name)

Also Known As _____

late of _____ Washington Co., PA
(city, township or borough of residence)

File No.: _____

(check one): Letters of Administration or Letters Testamentary

upon the above estate having been granted to the undersigned, notice is hereby given to those indebted thereto to make immediate payment and to those having claims or demands to present them for settlement.

Administrator/Executor’s Name: _____

Mailing Address: _____

Phone # (not published): _____

Attorney’s Name: _____

Mailing Address: _____

Phone # (not published): _____ Email: _____